MINUTES OF MEETING OF TOWN COUNCIL
TOWN OF BOURBON, INDIANA
June 9, 2026

The Town Council of the Town of Bourbon, Indiana, met in regular session at 6:00 p.m. on Tuesday, June 9, 2026, at the Bourbon Town Hall pursuant to notice previously published. Council Members Jonah Best and Terry Clemens were present. Also present were Kimberly Berger, Clerk-Treasurer; Sargeant Carl Amsden, Police Department; Steve Walsh, Asst. Superintendent of Public Works; Susie Schaetzle, Plan Director and Anthony Wagner, Town Attorney.

PLEDGE OF ALLEGIANCE: The Council recited the Pledge of Allegiance.

MINUTES: Mr. Clemens made a motion to approve the minutes of the May 12, 2026 meeting, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays.

OLD BUSINESS: No business was brought before the Council.

NEW BUSINESS: Mr. Wagner asked the Council to consider Ordinance 2026-05, amending Chapter 31 regarding certain rates for the use of Town equipment. Mr. Walsh described the equipment and the process for emergency call outs. At the conclusion of discussion, Mr. Clemens made a motion to approve Ordinance 2026-05 on first reading, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays.

Mr. Wagner also asked the Council to consider Ordinance 2026-06, regarding emergency shut offs. Mr. Walsh explained the purpose of the ordinance. Mr. Best asked how a fine amount would be determined, and the Council discussed the process. Mr. Best and Mr. Clemens both expressed interest in a fixed amount for the fines. Ms. Berger pointed out that the Ordinance Violation Bureau had a provision that said the fines should double on subsequent violations, and the Council discussed how the fine amounts should be tracked. Mr. Best made a motion to table the ordinance for more consideration, which was seconded by Mr. Clemens and carried by a vote of 2 ayes, 0 nays.

DEPARTMENT HEAD REPORTS:

Ms. Berger submitted the claims 8547 through 8628 in the amount of $241,856.56 for approval. Mr. Clemens made a motion to approve the claims as submitted, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays. Ms. Berger also asked the Council to accept a donation from the Helmuth Family Charitable Fund in the amount of $100,000.00. She explained that the donation was made without restriction. Mr. Clemens and Mr. Best expressed their surprise and gratitude for the generous donation. Mr. Clemens made a motion to accept the donation, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays. Ms. Berger asked the Council to change the July meeting date to July 7, 2026, at 6:00 p.m. Mr. Best made a motion to reset the meeting to that date, which was seconded by Mr. Clemens and carried by a vote of 2 ayes, 0 nays.

Sergeant Amsden appeared on behalf of the Police Department and submitted its report. He noted that the reserves had worked a number of hours and that one reserve had worked 8 shifts recently. He also told the Council that interviews for the open position would take place on Saturday for two candidates.

Steve Walsh submitted his report on behalf of the Public Works Department. He presented an agreement with JPR for an upcoming CCMG application for fees of $10,000.00. After discussion, Mr. Best made a motion to approve the agreement with JPR, which was seconded by Mr. Clemens and carried by a vote of 2 ayes, 0 nays. Mr. Walsh told the Council that he had obtained a quote from Hensley & Sons Concrete to install concrete steps down to the ditch at the department's facility. He said that the estimated cost would be $9,000.00. The Council discussed the project. After discussion, Mr. Clemens made a motion to approve the quote and proceed with the work, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays.

Mr. Best explained that Chief Stepp was not able to attend the meeting, due to the Bremen Parade and reported that the department had six calls since the last meeting. He also reminded the public that the Fire Department's community give-back event was still scheduled to take place on Sunday. He also noted that the department had received the new AED units and will be training on them soon.

Ms. Schaetzle told the Council that the Plan Commission had a meeting for a proposed alley vacation that had tabled a decision to see if the Town would agree to vacate the alley before asking NIPSCO to move a pole. The Council discussed the request. Mr. Best and Mr. Clemens agreed that they were not inclined to vacate the alley unless it was a dead end. Ms. Schaetzle also explained a replat issue on a neighboring property and told the Council that the BZA had granted a variance to another property.

TOWN ATTORNEY: Mr. Wagner presented a proposed amendment to the Town Code regarding e-bikes. He asked for any note or suggestions to be submitted before the next meeting.

PATRON COMMENTS: Francine Berkey appeared on behalf of the Bourbon Summerfest Parade. Ms. Berkey requested the Council make a contribution of $220.00 to be used towards the awards for the Summerfest parade winners, with $50.00 being given to the Triton Band. After discussion, Mr. Clemens made a motion to provide the Bourbon Summerfest Parade with $220.00 for their awards, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays.

Lonny Berkey appeared on behalf of the Bourbon Summerfest. He explaind that the Summerfest would be held on the weekend of August 8 – 9, located at the Triton School Corporation grounds, and that he would be the main contact as the preparations begin. Mr. Best asked Mr. Berkey if a reserve or full-time officer would need to be present at the dismissal of the car show; Mr. Berkey replied that it would be much appreciated to have a

police presence there. Mr. Best asked Sergeant Amsden if he would make sure there were officers available for the event, which Sergeant Amsden confirmed. Mr. Best thanked Mrs. Berkey and Mr. Berkey for their work on the community event.

Tim Starr appeared on behalf of Marshall County Hope. He asked that the Council make a contribution to Marshall County Hope from their Opioid Settlement Restricted Funds. Mr. Best asked how much money was available from the restricted funds, and Ms. Berger replied that the restricted fund was $92.13 as the Council awarded a majority of those funds to Dustin's Place in 2025. She mentioned that the remaining funds might be utilized as funding with the DARE program through the school.

John Bontrager appeared and submitted two quotes to the Council for new curbing for his new construction in town as part of the sidewalk grant. Mr. Best explained that the Town was not responsible for assisting with new curbing but he could bring the matter up to the Redevelopment Commission to see if they could assist him with this project.

COUNCIL COMMENTS: No Council comments were offered.

ADJOURNMENT: Mr. Clemens made a motion to adjourn the meeting, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays.

ATTEST:

Kimberly Berger
Clerk-Treasurer, Town of Bourbon

Jonah Best, President