MINUTES OF MEETING OF TOWN COUNCIL
TOWN OF BOURBON, INDIANA
May 12, 2026

The Town Council of the Town of Bourbon, Indiana, met in regular session at 6:00 p.m. on Tuesday, May 12, 2026, at the Bourbon Town Hall pursuant to notice previously published. Council Members Jonah Best, Les McFarland and Terry Clemens were present. Also present were Kimberly Berger, Clerk-Treasurer; Chief William Martin, Police Department; Shane McIntire, Fire Department; Steve Walsh, Asst. Superintendent of Public Works; Susie Schaetzle, Plan Director and Anthony Wagner, Town Attorney.

PLEDGE OF ALLEGIANCE: The Council recited the Pledge of Allegiance.

PUBLIC HEARING ON RESOLUTION 2026-01: Mr. McFarland made a motion to open the public hearing on Resolution 2026-01, which was seconded by Mr. Clemens and carried by a vote of 3 ayes, 0 nays. Ms. Berger explained that the resolution approved additional appropriations for the donation funds that the Council decided to use to purchase AED machines, but also that the resolution included an appropriation for additional funds necessary to complete the Redevelopment Commission's 2025 real estate purchase. Mr. Best asked for public comments. Chief Martin asked if the Police Department AEDs would be replaced, which the Council confirmed. No other public comments were offered. Mr. Clemens made a motion close the public hearing, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays. Mr. Clemens made a motion to approve Resolution 2026-1, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays.

MINUTES: Mr. Clemens made a motion to approve the minutes of the April 14, 2026 meeting, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays.

OLD BUSINESS: Mr. Best opened the following bids for the retired Police Department's Ford Explorer:

- Jeff Bostic, Bourbon, Indiana: $2,532.00
- Jeff Snyder, Bourbon, Indiana: $8,602.00
- Robert & Janelle Hafke, Plymouth, Indiana $8,001.00
- Bay Ridge Motors, Staten Island, New York $4,737.00
- Ringwood Motors, Ringwood, Illinois $4,300.00
- John Fiscella, Urbana, Illinois $5,106.64
- Lee Wesley, Bremen, Indiana $3,199.00

Mr. McFarland made a motion to accept the bid of $8,602.00 from Jeff Snyder, which was seconded by Mr. Clemens and carried by a vote of 3 ayes, 0 nays.

NEW BUSINESS: Tim Starr of Marshall County Hope was scheduled on the agenda but did not appear.

Ms. Berger told the Council that Triton Rhythmic Revolution had requested to hold their annual car wash fundraiser at the Street Department garage on August 1, 2026 from 12:00 p.m. – 3:00 p.m. Mr. Clemens made a motion to grant permission to use the building and donate the water for the car wash, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays.

Ms. Berger told the Council that Theresa Keyser, the owner of Buddyz Sweetz, had requested permission to operate a dunk tank as a fundraiser during each of the farmer's market events during the summer. She noted that she also had requested a donation of the water, but that the proceeds would be given to the Marshall County Humane Society. The Council discussed the request, including the proposed location. At the end of discussion, Mr. Clemens made a motion to approve the request and the donation of the water subject to the condition that the tank would be located on the asphalt as close to the spigot as possible, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays.

DEPARTMENT HEAD REPORTS:

Ms. Berger submitted the docket of claims for approval. Mr. McFarland made a motion to approve claims numbered 8463 – 8546 in the amount of $233,002.74, which was seconded by Mr. Clemens and carried by a vote of 3 ayes, 0 nays. Ms. Berger submitted a CF-1 form for both Harmony Press and CT Polymers and told the Council that both companies were in compliance with their abatements. Mr. Best signed each form. Ms. Berger asked the Council to approve pay application number 21 to Crosby Construction in the amount of $68,064.08 and explained that the pay request was for the materials for the upcoming hydrant project. Mr. Clemens made a motion to approve the pay application as submitted, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays. Ms. Berger then informed the Council that the Redevelopment Commission had determined that there was no excess valuation to be passed through to other taxing units.

Chief Martin submitted his report. Mr. Clemens asked about officer Spangle and Chief Martin confirmed that he had an off-duty injury. Chief Martin also noted that the Department had received twelve (12) applicants for its open officer position.

Steve Walsh submitted his report on behalf of the Public Works Department and Mr. Best asked him if a chain or gate had been installed on top of the park bleacher steps leading to the press box. Mr. Walsh told the Council that he would get a chain and a sign for each press box.

Shane McIntire submitted the report on behalf of the Fire Department and requested permission to shut down Park Street from Main Street to Washington Street on June 14, 2026 for the Fire Department's public open house. Mr. Clemens made a motion to grant permission for the street closure, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays. Mr. Best asked Mr. McIntire about the new compressor and Mr. McIntire explained that it was safer, faster and less disruptive than their old unit.

Ms. Schaetzle submitted her report on behalf of the Planning Department and requested Council ratification of the Plan Commission's approved split at 404 East Center Street. Mr. Wagner explained that he did not believe that Council approval was required, and Mr. Best explained that the correct process should be spelled out in writing before any changes were made. The Council discussed the process for approving recommendations and decisions from the Plan Commission. At the conclusion of discussion, Mr. Clemens made a motion to approve the split of the property at 404 East Center Street, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays. Ms. Schaetzle told the Council that she had talked to Mr. Walsh about the Technical Review Board and asked them to appoint Carl Amsden and Ray Hamblin to the Board. The Council discussed the current makeup of the Technical Review Board. Mr. McFarland made a motion to approve Mr. Amsden and Mr. Hamblin as new members of the Board, which was seconded by Mr. Clemens and carried by a vote of 3 ayes, 0 nays. Ms. Schaetzle also submitted the revised draft applications for immediate use. Mr. Clemens made a motion to approve the drafts as submitted, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays.

TOWN ATTORNEY: Mr. Wagner told the Council that he had sent them two (2) proposed easements, regarding the schedule of fees and rates and access to Town utility systems, respectively, for their review and approval at a future meeting. Mr. Wagner told the Council that he had also sent additional information about use of e-bikes and e-scooters in Town and that he would prepare a report outlining the aspects what the Town could regulate by ordinance. Mr. Wagner suggested that the Police Department School Resource Officer conduct some education for students and parents through the school system.

PATRON COMMENTS: Greg Hildebrand appeared on behalf of the Marshall County Economic Development Corporation. He told the Council that the former UPS building at 12361 Elm Road was in the process of being sold and that the new buyer may approach the Town regarding available incentives. He also explained that CT Polymer had withdrawn from the federal rail spur grant process and that Shells, Inc. would be changing ownership in the future. Mr. Hildebrand told the Council that the County CTE adult education program was interviewing new program directors, and that the MCEDC Board seat for the Town of Bourbon was open and in need of appointment.

Russell and Luann Harner appeared before the Council and told them that they had received a letter regarding ordinance violations from one of their vehicles. They asked what they needed to do to be in compliance. They told the Council that the vehicle had valid plates and was operable, but that it was not insured. Mr. Wagner told the Council that he would confer with Chief Martin regarding the original violations and that he would contact the Harners in order to help them get into compliance. The Council thanked them for their effort.

Rosemary Shearer appeared and told the Council that the street around her home on West Sunset Drive needed paving due to developing deep cracks. Mr. Best asked if anything

had been scheduled for repair in 2026 and Mr. Walsh confirmed that there were no repaving projects. Mr. Best asked Mr. Walsh to visit the site to see what repairs might be possible.

COUNCIL COMMENTS: Mr. Best thanked all the candidates who ran for office in the community and thanked everyone who voted.

ADJOURNMENT: Mr. Clemens made a motion to adjourn the meeting, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays.

ATTEST:

Kimberly Berger,
Clerk-Treasurer, Town of Bourbon

Jonah Best, President