

BOURBON TOWN COUNCIL MEETING

DECEMBER 9, 2025

A regular meeting of the Town Council for Bourbon, Indiana was held at 6:00 p.m. on Tuesday, December 9, 2025, with Council Members, Les McFarland, Jonah Best, Terry Clemens, and Clerk-Treasurer Kimberly Berger present in person. Attorney Alex Hoover was not in attendance. The meeting was opened to the public and livestreamed via You Tube.

PLEDGE OF ALLEGIANCE

MINUTES: Member Best made a motion to approve the minutes from November 11, 2025 meeting, Member Clemens offered the second and it passed 3 Ayes, 0 Nays.

OLD BUSINESS: There was no old business to come before the Council

NEW BUSINESS: The contract for Heather Chupp, custodial services, was presented to the Council for 2026. Member Clemens motioned to approve the contract as written, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

The contract for Susie Schaetzle, planning and zoning services, was presented to the Council for 2026. Member Best motioned to approve the contract as written, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

REPORTS FROM DEPARTMENT HEADS: Ms. Berger asked for approval of claims from 8028 - 8111 in the amount of \$418,854.26. Member Best motioned to approve the claims, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Berger announced that she had received notification from the Department of Local Government and Finance that our budget was approved as advertised for 2026.

Berger stated that she had received an electronic fund transfer from the Indiana Department of Homeland Security from the tornado event that occurred on April 3, 2025.

Chief Martin submitted his Police Department's monthly report. Martin asked permission to purchase department patches in the amount of 1,065.00. The contract for Heather Chupp, custodial services, was presented to the Council for 2026. Member Clemens motioned to approve the purchase, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

Roger Terry, Superintendent of Public Works presented the reports for the utilities and street departments. Terry asked about having a tree removed at 401 N. Harris this year. Terry stated that he felt the tree needed to be removed and that there were appropriations left to fund it this year at a cost of \$1,000.00. Council Member Best inquired if the stump was going to be removed and Terry stated not at this time. Member Clemens motioned to approve the tree being removed and to follow the guidelines that we use when removing trees, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

Terry provided a quote from S & K Construction to replace 2 walk-in doors at the EMS Building at a cost of \$7,260.00. Member Best motioned to approve the quote for work done in 2026, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Terry informed the Council on the progress of the bell tower. Township Trustee Ryan Schori and Advisory Board Member Kris Berger were present to give an update on the status of the siren. They advised that Banner Electric did an inspection and the siren is in great working order.

Chad Stepp, Bourbon Fire Chief, presented his report. Stepp reported that the department responded to 6 calls last month.

Susie Schaetzle, Plan Director, presented her report. She gave an overview of the Plan Commission and Board of Zoning Appeals meetings that were held on December 8, 2025. She stated that she has addressed 2 public complaints concerning feral cats and that the Police Department has issued a formal notification on ordinance violation.

Clerk Treasurer Berger questioned why the Plan Commission and BZA meetings were not livestreamed on Monday, December 8th. Schaetzle stated she could not get it to work.

TOWN ATTORNEY: Attorney Hoover was not present.

PATRON'S COMMENTS: Chief Martin thanks the street and utility workers for all they did during our recent snow event. Patron Kris Berger asked for clarification on the tree removal discussion and inquired if this was for a tree in the homeowner's yard. The Council stated that the tree in question was in the public right-of-way.

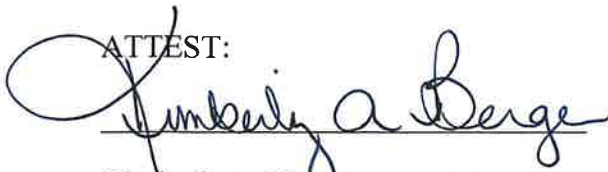
Patron Tim Berger thanked the Street and Utility employees for the handling of the storm drain issue on his property.

COUNCIL MEMBER COMMENTS: The Council Members all voiced their appreciation to the Town employees and Fire Department for all that has been done this year.


Appreciation dinner was discussed and will take place on January 24, 2026.

ADJOURNMENT: Being no further business to come before the Council, Member Clemens made the motion to adjourn at 6:27 p.m., a second was offered by Member Best and the motion carried by a vote of 3 Ayes, 0 Nays.

ATTEST:



Kimberly A. Berger, Clerk Treasurer



Les McFarland, President