

BOURBON TOWN COUNCIL MEETING

June 10, 2025

A regular meeting of the Town Council for Bourbon, Indiana was held at 5:00 p.m. on Tuesday, June 10, 2025, with Council Members, Les McFarland, Jonah Best, Terry Clemens, Clerk-Treasurer Kimberly Berger, and Attorney Alex Hoover present in person. The meeting was opened to the public and livestreamed via You Tube.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING: President McFarland opened the public hearing for public comment on the rezoning of the property at 207 W. Park Avenue. There were no public comments. Member Best motioned to close the public hearing, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

PUBLIC HEARING: President McFarland opened the public hearing for public comment on the amendments to Suburban Zoning Districts. There were no public comments. Member Clemens motioned to close the public hearing, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

MINUTES: Member Best made a motion to approve the minutes from May 13, 2025, regular scheduled council meeting, Member Clemens offered the second and it passed 3 Ayes, 0 Nays.

OLD BUSINESS: President McFarland opened up the discussion on the Bell Tower. Superintendent of Public Works, Roger Terry, presented a quotation from Millwood Construction in the amount of \$6,914.00 to stabilize the bell tower while awaiting a report from the engineer and insurance company. Patron Jayne Fuller and Anna Gilsinger voiced concerns over the bell tower being removed and made several suggestions on grants to look into aiding in the construction costs. The Council assured them that they are looking into many options, but until we receive information from the insurance company the issued is on hold. Member Clemens motioned to accept the quote, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

The generator at the Matchett Event Center was discussed. Member Clemens made the motion to table, Member Best offered the second and the motion passed 3 Ayes, 0 Nay.

Next, the quanset building that was damaged by the tornado on April 3, 2025, was brought up for discussion. The Council is asking to look into different options and therefore, President McFarland motioned to table, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

The invoice from Cedars Business Services, a collection agency of Time Clock Plus was discussed. Attorney Hoover stated that no charges were being filed against HWC, Dan

Sammartano. The Council then decided that it would be in the best interest of the town to pay the amount due of \$4,396.00. Member Clemens motioned to pay, President McFarland seconded the motion and the motion passed 3 Ayes, 0 Nays.

NEW BUSINESS: Ordinance 2025-01 was presented for consideration. The ordinance allows for rezoning of the property located at 207 W. Park Avenue from Single family residential to Multi-family. Member Best motioned to suspend the rules to pass on all 3 readings, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays. Then Member Clemens motioned to approve Ordinance 2025-01, Member Best offered the second and the ordinance was approved 3 Ayes, 0 Nays.

Next, Ordinance 2025-02 was presented and addressed changes to the Suburban Zoning district. Member Best motioned to suspend the rules to pass on all 3 readings, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays. Then Member Best motioned to approve Ordinance 2025-02, Member Clemens offered the second and the ordinance was approved 3 Ayes, 0 Nays.

Ordinance 2025-03 was considered next. This ordinance addresses no parking on Rose Lane from Aster Court to the north end of Rose Lane. Member Clemens motioned to suspend the rules to pass on all 3 readings, Member Best offered the second and the motion passed 3 Ayes, 0 Nays. Then Member Best motioned to approve Ordinance 2025-03, Member Clemens offered the second and the ordinance was approved 3 Ayes, 0 Nays.

REPORTS FROM DEPARTMENT HEADS: Ms. Berger asked for approval of claims from 7471 – 7544 in the amount of \$265,375.92. Council Member Best motioned to approve the claims, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Berger presented two quotations for the 50/50 sidewalk match program. The Bourbon American Legion in the amount of \$2,400.00 and Millers, located at 1311 N. Main Street in the amount of \$3,225.00. Member Clemens motioned to approve, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

Chief Martin submitted his Police Department's monthly report. Reserve Sargeant Spangle advised the Council that the Reserve program was going well.

Roger Terry submitted the activity reports for the street and utilities department. Terry asked for permission to accept a quotation from Hensley Concrete, LLC in the amount of \$16,350.00 to replace sidewalks throughout the town. Member Best motioned to approve, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Chad Stepp, Bourbon Fire Chief, was absent from the meeting. Berger reported that the department responded to 5 calls since last month's meeting.

Susie Schaetzle, Plan Director, was absent from the meeting. Member Best provided an overview of the Plan Commission and Board of Zoning Appeals meetings that were held on June 9, 2025.

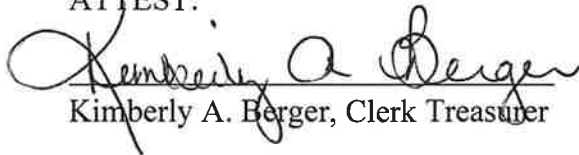
TOWN ATTORNEY: Attorney Hoover gave an update on pending litigation and stated the attempts to make contact with the owners of Parkview Place Apartments has went nowhere. Hoover stated that the South Bend Sheriff's department was unable to locate the owner. Berger stated that the bills are sent to the address provided and they have not been returned from the postal service. Hoover stated that he will continue to work on a resolution.

PATRON'S COMMENTS: Patron Jayne Fuller praised part-time officer Tracy Owens for her involvement in the community while on duty.

COUNCIL MEMBER COMMENTS: Council Member Best requested that the July meeting be moved to July 15, 2025, at 6:00 p.m. due to President McFarland being out of town.

ADJOURNMENT: Being no further business to come before the Council, Member Best made the motion to adjourn at 534 p.m., a second was offered by Member Clemens and the motion carried by a vote of 3 Ayes, 0 Nays.

ATTEST:


Kimberly A. Berger, Clerk Treasurer



Les McFarland, President