

**MINUTES OF MEETING OF TOWN COUNCIL  
TOWN OF BOURBON, INDIANA  
February 10, 2026**

The Town Council of the Town of Bourbon, Indiana, met in regular session at 6:00 p.m. on Tuesday, February 10, 2026, at the Bourbon Town Hall pursuant to notice previously published. Council Members Jonah Best and Terry Clemens were present. Also present were Kimberly Berger, Clerk-Treasurer; Asst. Chief Carl Amsden, Police Department; Chief Chad Stepp, Fire Department; Roger Terry, Superintendent of Public Works; Steve Walsh, Assistant Superintendent of Public Works; Susie Schaeztle, Plan Director and Anthony Wagner, Town Attorney.

**MINUTES:** Mr. Clemens made a motion to approve the minutes of the January 13, 2026 meeting, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays.

**OLD BUSINESS:** The Council considered Ordinance 2026-3 for second reading. The Council briefly discussed the revised ordinance. Mr. Wagner suggested that Mr. Best open the floor for public comment, Mr. Best asked for public comment on the Ordinance, but no public comments were offered. At the conclusion of the discussion, Mr. Clemens made a motion to approve Ordinance 2026-3 on second and third readings, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays.

**NEW BUSINESS:** Matthew Celmer appeared on behalf of One Marshall County and presented information regarding the group's current activities. Mr. Celmer described a READI 2.0 Lilly Grant opportunity for arts and culture projects in the county and encouraged the community to find projects that would fit into the program. The Council thanked Mr. Celmer for his report.

Mr. Best asked the Council to consider approving the emergency contingency plan. Mr. Clemens made a motion to approve the plan as submitted, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays.

**DEPARTMENT HEAD REPORTS:**

Ms. Berger asked the Council to approve claims numbered 8213 through 8301 in the amount of \$276,994.20; Mr. Clemens made a motion to approve the claims as submitted, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays. Ms. Berger told the Council that the 2025 Annual Report was under review and would be advertised and uploaded to the DGLF website in the near future. Ms. Berger noted that all of the insurance claims from the storm damage had been completed, and she asked the Council whether they were prepared to take action on the invoice received from the Marshall County Economic Development Corporation. The Council discussed the amount of the invoice and the timing of the payments. Mr. Best proposed that the matter be tabled for further consideration. Mr. Best made a motion to table the payment, which was seconded by Mr. Clemens and carried by a vote of 2 ayes, 0 nays.

Assistant Chief Amsden appeared on behalf of the Police Department and gave the Council an update regarding the status of the department vehicles in various stages of repair. He also told the Council that the department's new reserves were in the training academy.

Mr. Terry submitted his report on behalf of the Public Works Department and told the Council that he was ordering more salt. Mr. Clemens relayed an inquiry regarding snow that had accumulated on sidewalks downtown, and the Council discussed how to respond.

Mr. Walsh submitted his report on behalf of the Water and Wastewater Department. Mr. Walsh explained that he had received a quote for certain water tower maintenance to address safety concerns and required IDEM maintenance in the amount of \$65,000.00. The Council discussed the condition of the water tower. Mr. Clemens made a motion to approve the quote for the work to be performed as submitted, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays. Mr. Walsh then presented a quote from Peerless Midwest in the amount of \$16,670.00 for the cost of overhauling the irrigation rig pump. Mr. Walsh explained the purpose of the pump and that a new pump would cost approximately \$50,000.00. Ms. Berger noted that money had been budgeted for the repair. The Council discussed the request. Mr. Clemens made a motion to move forward with the repairs as submitted, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays. Mr. Walsh then asked the Council to approve another quote from Peerless Midwest for material and labor costs to install a second dialer unit at the water plant. He explained that the current unit was not sufficient, but that the department had an older unit that could be used to fill in the gap in service. He told the Council that Peerless would provide the other materials and the labor for the installation, which was not to exceed \$3,550.00. The Council discussed the request. Mr. Clemens made a motion to authorize the installation as submitted, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays.

Chief Stepp reported that the Fire Department had been on 19 calls since the last meeting and explained that the department was pursuing the purchase of a cascade fill station for its air tanks. He explained that the department would use some funds that were to be approved by the Marshall County Council, and that Bourbon Township would pay half of the remaining bill. Chief Stepp concluded that the Town's share would be \$5,147.88 and asked the Council to approve the purchase. Mr. Best made a motion to approve the purchase with the Town's contribution in the amount as stated, but contingent upon the County approval of the additional funds, which was seconded by Mr. Clemens and carried by a vote of 2 ayes, 0 nays.

Ms. Schaetzle appeared and told the Council that the Plan Commission was not able to assemble a quorum for a recent meeting and that it may need to consider new or additional members. The Council discussed the current makeup of the Board and Mr. Wagner suggested that he review the applicable code section before making any replacements.

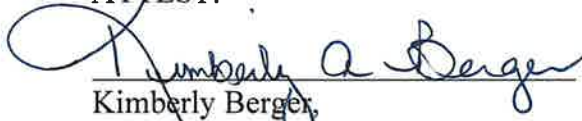
**TOWN ATTORNEY:** Mr. Wagner explained a change to a previously approved shipping container ordinance regarding legal non-conforming uses.

**PATRON COMMENTS:** Dena Wattenbarger appeared and asked the Council to have the Street Department remove leaves that were not collected before the snow began falling and had been plowed up in recent weeks. The Council discussed the leaf collection process and how it had been affected by early snow this winter. The Council took Ms. Wattenbarger's concerns under consideration.

**COUNCIL COMMENTS:** Ms. Berger told the Council that Mr. Terry was approaching his 35<sup>th</sup> anniversary with the Town, and the Council thanked him and congratulated him for his service.

**ADJOURNMENT:** Mr. Clemens made a motion to adjourn the meeting, which was seconded by Mr. Best and carried by a vote of 2 ayes, 0 nays.

ATTEST:

  
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Kimberly Berger,  
Clerk-Treasurer, Town of Bourbon

  
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Jonah Best, President