

BOURBON TOWN COUNCIL MEETING

April 9, 2024

A regular meeting of the Town Council for Bourbon, Indiana was held at 6:00 p.m. on Tuesday, April 9, 2024, with Council Members, Les McFarland Terry Clemens, Jonah Best, Clerk-Treasurer Kimberly Berger present in person. The meeting was opened to the public and livestreamed via You Tube.

PLEDGE OF ALLEGIANCE

President McFarland acknowledged the students from the Government class and told them he appreciated their attendance and encourage them to get involved with their town governments.

MINUTES: Member Best made a motion to approve the minutes of the March 12, 2024, regular meeting and the minutes of the Executive Session on March 28, 2024, Member Clemens seconded and carried by a vote of 3 Ayes, 0 Nays.

NEW BUSINESS: Amber Van Ness was present to request cones to be placed on Old US Highway from 1 pm to 5 pm for a memorial service and car show to honor her father, Richard Holdeman, at 409 Old US Highway West on May 4, 2024. Member Clemens motioned to approve, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

Marianne Peters of the Marshall County Solid Waste District was next on the agenda. Ms. Peters was present to invite the Council to a meeting that is being held on Wednesday, May 15, 2024, at 6:00 p.m. at the Solid Waste Office. This meeting is to discuss the need for a county yard waste collection site. Ms. Peters stated that a feasibility study has been completed and would like input from the city and towns in Marshall County.

Marshall County Tobacco Education Coordinator, Annett Haining, presented the “No Smoking” signs to the Town Council that will be installed in our Parks.

The contract, in the amount of \$8,000.00, for Building and Planning Services was introduced to extend the services of Susie Schaetzle from May 1, 2024, through December 31, 2024. Member Clemens motioned to approve, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

Jonah Best was nominated by his peers to be the Town of Bourbon’s representative to One Marshall County. Patron and business owner Jayne Fuller asked what One Marshall County was and their purpose. President McFarland and Member Best gave an explanation of their mission.

Next, Ordinance 2024-04, Conversion of Yield Signs to Stop Signs, was presented. The intersection at East Jefferson and North Washington was left off Ordinance 2024-02 that was passed at the March meeting. Member Best voted to suspend the rules to pass Ordinance 2024-04 on all three readings, Member Clemens offered the second and the motion passed 3 Ayes, 0

Nays. Member Best then motioned to pass Ordinance 2024-04, Member Clemens seconded the motion and Ordinance 2024-04 was finalized with a vote of 3 Ayes, 0 Nays.

OLD BUSINESS: Ordinance 2024-01, Overnight Parking, was reintroduced for comment and final passage after being passed on first reading in February and second reading in March. President McFarland asked the council members if they had any further questions or comments concerning Ordinance 2024-01. McFarland then asked if there were any public comments. Being no further comment, Member Clemens motioned to approve Ordinance 2024-01 on the third reading, Member Best offered the second and the motion passed 3 Ayes, 0 Nays. Adoption of Ordinance 2024-01 was finalized.

Ordinance 2024-03, Solar Panels, was reintroduced after changes were made and time was allowed to review. Member Clemens voted to suspend the rules to pass Ordinance 2024-04 on all three readings, Member Best offered the second and the motion passed 3 Ayes, 0 Nays. Member Clemens then motioned to pass Ordinance 2024-03, Member Best seconded the motion and Ordinance 2024-03 was finalized with a vote of 3 Ayes, 0 Nays.

REPORTS FROM DEPARTMENT HEADS: Ms. Berger asked for approval of claims 6321-6384 in the amount of \$222,537.94. Council Member Best motioned to approve the claims, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Clerk-Treasurer Berger asked for approval of Pay App #11 for Crosby Construction in the amount of \$259,689.42. Member Clemens motioned to approve Pay App 11, Member Best seconded the motion and it passed with a vote of 3 Ayes, 0 Nays.

Berger presented a quote from 10-8 Video for Body Cameras in the amount of \$4,861.00 that was originally discussed at the meeting in March. Berger stated that she felt it was pertinent to purchase the cameras now for safety reasons and that it would be paid for with the Town's American Rescue Plan funds. Member Clemens motioned to approve, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

Chief Martin submitted the Police Department's monthly report. Martin introduced Reserve Officer Nick Spangle who will be heading up the Reserve program. The Council stated that they were impressed with the format of the Police Activity Report.

Roger Terry submitted the activity reports for the street and utilities department. Terry provided the Council with the criteria and job description for a part-time position that was discussed in the March meeting. Council members stated that they wanted time to review it further. Terry was questioned if the fencing had been completed at the Town site, and he stated that it had not due to the weather, employee vacations and sickness.

Susie Schaetzle, Plan Director provided her report to the council and gave a public update on the recent meeting of the Plan Commission. Schaetzle stated that the Plan Commission held a public

hearing on rezoning the property at 401 S. Harris from Light Industrial to B (Two family and Group Home. She stated that the Plan Commission had a favorable recommendation by a vote of 5-0 to allow. Being that an ordinance or Resolution was not presented with a legal description, Clerk-Treasurer Berger advised the council to table the request. Member Clemens motioned to table, Member Best offered a second and the motion passes 3 Ayes, 0 Nays. Schaetzle stated that the updates to chapter 3 of the zoning manual are being reviewed and is hoping to have it in front of the Council in Resolution form by May.

Schaetzle stated that there is an ongoing issue with whether or not patrons need a permit for a fence. The Council stated that they had voted in 2023 that we did not require a permit for fencing, however, the County, who issues our permits require one. The Council stated that Ms. Schaetzle needs to meet with Ty Adley at Marshall County.

Schaetzle asked permission from the Council to send a letter to the new owner at 412 W. North Street where there has been an issue with the fence that surrounds the property. Member Clemens motioned to send the letter, Member Best offered a second and the motion passes 3 Ayes, 0 Nays.

Chad Stepp, Fire Chief, advised the council that the department had 7 calls last month. Stepp advised the Council that he had been attending County Chief's meetings and they are currently testing technology to provide fields ops to the department's personnel.

TOWN ATTORNEY: Alex Hoover was not present due to a conflict.

PATRON'S COMMENTS: Jayne and Jeffer Fuller, owners of The Standard, was present to request the use of cones to block off the parking spaces in front of their business and the alley behind the business on April 27, 2024, from 4 p.m. to 8 p.m. The Fullers are hosting a smash and bash that evening. Fire Chief Stepp was concerned in case of a fire where his department personnel would park. Member Clemens motioned to block off Park Avenue from Main Street to the Alley for department parking, Member Best offered a second and the motion passes 3 Ayes, 0 Nays.

Patron John Bontrager was present and asked the council to look into constructing a park on the south side of town. He stated that the vacant property located at 307 S. Washington could possibly provide a great location for that.

Greg Hildebrand from Marshall County Economic Development presented the Annual Report for the MCEDC.

COUNCIL MEMBER COMMENTS: President McFarland stated that the Redevelopment Commission will be holding a luncheon in May for the business owners of our town.

ADJOURNMENT: Being no further business to come before the Council, Member Clemens made the motion to adjourn at 7:05 p.m., a second was offered by Member Best and the motion carried by a vote of 3 Ayes, 0 Nays.

ATTEST:

Kimberly A. Berger, Clerk Treasurer

Les McFarland, President