

## BOURBON TOWN COUNCIL MEETING

December 10, 2024

A regular meeting of the Town Council for Bourbon, Indiana was held at 6:00 p.m. on Tuesday, December 10, 2024, with Council Members, Les McFarland, Jonah Best, Terry Clemens, Clerk-Treasurer Kimberly Berger, and Attorney Alex Hoover present in person. The meeting was opened to the public and livestreamed via You Tube.

### PLEDGE OF ALLEGIANCE

MINUTES: Member Best made a motion to approve the minutes from November 12, 2024, regular scheduled council meeting, Member Clemens offered the second and it passed 3 Ayes, 0 Nays.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: Mr. Scott Sandstrom of US 30 West ProPEL was present to give the Council an update on the project.

The Agreement for Custodial Services between Heather Chupp and the Town was presented for approval in the amount of \$11,000.00 for 2025. Council Member Best motioned to approve the agreement, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Next, the Agreement for building and planning services between Susie Schaetzle and the Town was presented for approval in the amount of \$12,000.00 for 2025. Council Member Clemens motioned to approve the claims, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

REPORTS FROM DEPARTMENT HEADS: Ms. Berger asked for approval of claims 6967 to 7050 in the amount of \$311,820.47. Council Member Clemens motioned to approve the claims, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

Berger presented Pay App #18 to Crosby Construction in the amount of \$56,789.48. Member Best motioned to approve Pay App #18, Member Clemens seconded the motion, and it passed with a vote of 3 Ayes, 0 Nays.

Berger presented Resolution 2024-04 which transfers Dormant Funds, Wastewater Improvement Stellar Grant and Water Construction Fund, in the amount of \$42.30 to the General Fund. Member Clemens motioned to approve Resolution 2024-04, Member Best seconded the motion, and it passed with a vote of 3 Ayes, 0 Nays.

Next Clerk-Treasurer Berger presented Resolution 2024-05 to transfer unobligated 2024 expenditures to the Rainy Day Fund in the amount of \$53,100.00 from the General Fund.

Member Clemens motioned to approve Resolution 2024-05, Member Best seconded the motion, and it passed with a vote of 3 Ayes, 0 Nays.

Berger introduced Ordinance 2024-07 which addressed salaries and compensation for 2025. Member Best motioned to approve Ordinance 2024-07, Member Clemens seconded the motion, and it passed with a vote of 3 Ayes, 0 Nays.

Chief Martin submitted the Police Department's monthly report. Chief Martin asked about pursuing the placement of an officer into the Sergeant position. The Council stated that it was necessary to follow the Bourbon Police Departments Rules and Regulations which states an employee must work for the Town of Bourbon for 1 year before qualifying to apply. The Council gave Chief Martin permission to move forward with the process when he was ready. All members of the department would not be eligible to apply before June 1, 2025. President McFarland inquired if we had received any of the State Court Costs for ordinance violations. Clerk-Treasurer Berger stated that we received \$3,696.43.

Roger Terry submitted the activity reports for the street and utilities department. Terry advised the council that MSS Engineering LLC will be evaluating the Bell Tower on Tuesday, December 17<sup>th</sup> weather permitting.

Chad Stepp, Bourbon Fire Department Chief was not present. Clerk-Treasurer Berger informed the Council the department had 5 calls last month; 1 car accident, 1 medical assist, 1 carbon monoxide and 2 disregards. Berger informed the council that the air packs were ordered and that the Township Tanker was at the station and awaiting radio installation and pump repairs.

Susie Schaetzle, Plan Director, presented her report to the Council. Schaetzle stated that the Plan Commission and the BZA did not meet in December. Schaetzle stated that she followed up on the fence at 412 W. North Street and was now told that the owner would have it removed before the end of the year which Schaetzle originally reported at the October meeting that it would be removed by November 1<sup>st</sup>. Attorney Hoover stated that the letter he sent clearly stated that the fence needed to be removed. The Council asked Attorney Hoover to send her a reminder letter that it needed to be completed by the end of December 2024.

Schaetzle also stated that she received a complaint concerning the sidewalk fencing in front of Journeys End. She advised the Council that the ordinance does allow for fencing and seating to be placed on the sidewalk temporarily, but does not address the fact that it needed to be removed for snow removal. Schaetzle said that she spoke to Mr. Jimbo Kephart and he stated that he was not going to remove the fencing from in front of his business.

TOWN ATTORNEY: Attorney Hoover stated he had received a request from Karen Holm's attorney concerning an ordinance violation that she had received for tall grass. Her attorney asked if she could just pay the \$50.00 ticket fee because she is in a civil case with a neighbor and does not want to pay the additional \$200.00 attorney fee. The Council asked for further

information from Hoover when the civil case with the neighbor began. It was tabled so Attorney Hoover could obtain further information.

Attorney Hoover presented Resolution 2024-06 which allows the Town to get appraisals for several parcels. President McFarland motioned to approve Resolution 2024-06, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays. Hoover also inquired about a potential contingent purchase agreement but the Council tabled that until the appraisals were received.

PATRON'S COMMENTS: There were no patron's comments.

COUNCIL MEMBER COMMENTS: Council Member Best thanked all that was involved with the Tree Lighting.

Council Member Clemens thanked all the Town Employees and departments for their work in 2025.

President McFarland thanked the Government students that was in attendance.

ADJOURNMENT: Being no further business to come before the Council, Member Clemens made the motion to adjourn at 6:42 p.m., a second was offered by Member Best and the motion carried by a vote of 3 Ayes, 0 Nays.

ATTEST:

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Kimberly A. Berger, Clerk Treasurer

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Les McFarland, President