

## BOURBON TOWN COUNCIL MEETING

November 12, 2024

A regular meeting of the Town Council for Bourbon, Indiana was held at 6:00 p.m. on Tuesday, November 12, 2024, with Council Members, Les McFarland, Jonah Best, Terry Clemens, Clerk-Treasurer Kimberly Berger, and Attorney Alex Hoover present in person. The meeting was opened to the public and livestreamed via You Tube.

### PLEDGE OF ALLEGIANCE

MINUTES: Member Clemens made a motion to approve the minutes from October 8, 2024, regular scheduled council meeting, Member Best offered the second and it passed 3 Ayes, 0 Nays.

Chad Stepp, Bourbon Fire Department Chief. Stepp advised the department had 9 calls last month. Stepp presented the quotation from Municipal Emergency Services for air packs for the department in the amount of \$113,400.00. Stepp and Berger informed the Council of the assistance of \$50,000.00 towards the purchase from Marshall County in 2025. Berger stated that she had met with Township Trustee, Ryan Schori and had his approval to fund 50% of the balance which is \$31,700.00. Berger stated that the order needed to be placed by December 15, 2024, to receive the state bid price. Council Member Best motioned to approve the purchase, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays. Stepp announced the officers for 2025 as follows: Chad Stepp Chief, Shane McIntyre assistant chief, John Gomola captain, Justin Wright training officer, McClain Middaugh treasurer, and Tyson Horter secretary.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: The 2025 contract with the Bourbon Volunteer Fire Department was presented. There were no changes to the existing contract. Council Member Best motioned to approve the contract, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Roger Terry requested a change to Policy #507 pertaining to compensation time. The change will be as follows; a maximum of 20 hours can be banked during a calendar year, has to be requested 24 hours in advance of using the time, needs to be used in 1-hour intervals, and cannot be carried over at the end of the calendar year. Council Member Best motioned to approve the change, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Replacement of the ice machine at the Matchett Center was discussed. After discussion, it was agreed to replace it with the same brand, Manitowoc, which was originally installed as long as the quote does not exceed \$3000.00. Council Member Best motioned to approve the purchase, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Member Best presented a quotation from Dynamix Electric, LLC in the amount of \$1,995.00 to replace the exterior lighting at the Matchett Center. Council Member Clemens motioned to approve, Member Best offered the second and the motion passed 3 Ayes, 0 Nays. Mr. Best also requested that Mr. Terry contact NIPSCO to install several security lights in the parking area and to the east of the Town Hall because of lack of lighting.

REPORTS FROM DEPARTMENT HEADS: Ms. Berger asked for approval of claims 6885 to 6966 in the amount of \$512,970.08. Council Member Best motioned to approve the claims, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Berger presented Change Order #4 in the amount of \$19,625.00. This change order was for modifications to the chlorination line, dehumidifiers, an R.O. unit, and exploration work to locate the raw water lines. Member Best motioned to approve Change Order #4, President McFarland seconded the motion, and it passed with a vote of 3 Ayes, 0 Nays.

Berger instructed the Council that Mr. Scott Sandstrom of US 30 West ProPEL would be in the council chambers on Tuesday, December 10, 2024, from 1:00 p.m. to 5 p.m. to answer any questions or concerns residents might have. He will also be giving an update to the Council that evening beginning at 6:00 p.m.

Ms. Berger reminded those in attendance that the Tree Lighting will be held on Saturday, November 30<sup>th</sup> at 6:00 p.m. and that Santa will then be taking requests at the Bourbon Fire station.

Berger requested a work session to discuss salaries for 2025 and contracts. She informed the council that she will be sending out several dates for consideration.

Chief Martin submitted the Police Department's monthly report. Martin asked for permission to hire Tracy Owens as a part-time officer. Member Clemens motioned to approve Ms. Owens, Member Best seconded the motion, and it passed with a vote of 3 Ayes, 0 Nays.

Roger Terry submitted the activity reports for the street and utilities department. Terry requested the acceptance of Caroline Gregory's resignation effective November 7, 2024. Council Member Clemens motioned to accept, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

Terry asked for permission to reorganize the public works departments and requested to promote Steve Walsh to Assistant Public Works Superintendent. Council Member Best motioned to approve the promotion, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Steve Walsh was present to discuss the rehabilitation of the North Lift Station. Walsh informed the Council that he would like to move forward before the end of the year to allow Crosby Construction to install the new pump supports and rails, and to move forward with the ordering

of the control panel through Flow-Technics. The approximate cost of those two things is \$25,000.00. Walsh also stated that he will be trying to obtain additional quotes for the electrical work. Council Member Clemens motioned to move forward on the rehabilitation, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

Susie Schaetzle, Plan Director, was not present but submitted a written report.

TOWN ATTORNEY: Attorney Hoover stated that he reviewed the Redevelopment Plan and made some suggestions to Robert Firestone. Firestone will be presenting the plan to the Redevelopment Board on November 13, 2024. Hoover stated that December 2, 2024, he will be in court representing the Town on pending ordinance violations. He asked about the McVicker case, and he was advised to dismiss it since she complied with replacing the windows.

PATRON’S COMMENTS: There were no patron’s comments.

COUNCIL MEMBER COMMENTS: There were no council member comments.

ADJOURNMENT: Being no further business to come before the Council, President McFarland made the motion to adjourn at 6:36 p.m., a second was offered by Member Clemens and the motion carried by a vote of 3 Ayes, 0 Nays.

ATTEST:

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Kimberly A. Berger, Clerk Treasurer

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Les McFarland, President