

BOURBON TOWN COUNCIL MEETING

May 13, 2025

A regular meeting of the Town Council for Bourbon, Indiana was held at 6:00 p.m. on Tuesday, May 13, 2025, with Council Members, Les McFarland, Jonah Best, Terry Clemens, Clerk-Treasurer Kimberly Berger present in person, and Attorney Alex Hoover via phone. The meeting was opened to the public and livestreamed via You Tube.

PLEDGE OF ALLEGIANCE

MINUTES: Member Best made a motion to approve the minutes from April 8, 2025, and May 5, 2025, regular scheduled council meeting, Member Clemens offered the second and it passed 3 Ayes, 0 Nays.

OLD BUSINESS: Ryan Anderson of JPR was present to request acceptance of the bid from Pavement Solutions for \$60,490.56 to provide crack sealing that was awarded by the Community Crossing Grant Round 1. Member Best motioned to accept, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

NEW BUSINESS: Mark Cottrill and Gene Smith from the Pentecostals of Bourbon were present to invite the Town Council and the community to their 100th Anniversary Block Party to be held at the Bourbon Community Park on Saturday, August 2, 2025, from 11 to 3. An invitation was also given to attend the Church service on Sunday, August 3rd with a luncheon to follow the service. The Pentecostals of Bourbon requested donations for their event.

REPORTS FROM DEPARTMENT HEADS: Ms. Berger asked for approval of claims from 7367 to 7470 in the amount of \$377,083.51. Council Member Clemens motioned to approve the claims, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

Clerk-Treasurer Berger requested approval of the CF-1 and SB-1 for CT Polymers LLC for the continuation of their tax abatements. Berger informed the Council that they were in compliance with their initial request. Member Best motioned to approve, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Clerk Treasurer Berger asked for acceptance of \$35,255.74 in donations that have been received to offset damage done by the tornado. Member Clemens motioned to accept, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

Berger gave an update of the insurance claim due to the recent tornado. She stated that she had received confirmation from our insurance carrier to move forward with the repairs. Berger mentioned that she was still awaiting approval of the repairs to the Quonset building and was possibly looking at changing the floor plan of that building. Member Best stated that the Town might need to go in front of the BZA due to a change in the building size.

Chief Martin submitted his Police Department's monthly report. Chief Martin requested to hire Sebastin Penrose as a Reserve officer for the Town of Bourbon pending the departmental interview. Member Clemens motioned to accept Penrose pending the interview, Member Best added the second and the motion passed 3 Ayes, 0 Nays.

Roger Terry submitted the activity reports for the street and utilities department. Terry submitted a quote from Hensley Concrete in the amount of \$9,400.00 to install concrete at the end of Rose Lane where emergency personnel needed to gain access to the citizens that were impacted by the Tornado on April 3rd. Member Best stated that he felt that we also would need a "No Parking" ordinance to ensure no one parks along and at the end of Rose Lane from Aster Court north. Member Clemens motioned to move forward with the concrete and "no parking" ordinance, Member Best seconded the motion, and it passed with a vote of 3 Ayes, 0 Nays.

Terry also submitted an additional quote from Millwood Construction in the amount of \$82,857.00 for replacement of the post that has severely cracked since the initial quote was presented. Discussion ensued and Terry was directed to obtain a quote as to what the cost would be to remove the bell tower. Member Clemens motioned to table the quotes for now, Member Best offered the second and the motion passed 3 Ayes, 0 Nays. It was suggested that once the quote is received, a special meeting be held to address plans on moving forward.

Terry provided quotes to purchase a power broom attachment for the skid steer. Terry suggested accepting the bid for \$6,565.00 from Skid Pro Attachments. Member Best motioned to accept, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Terry and Clerk-Treasurer gave an update on the Quonset building and are awaiting quotes.

Chad Stepp, Bourbon Fire Chief, reported that the department had 15 calls since last month meeting. He also stated that their picture fund raiser went well and that they raised enough money to purchase new thermal imaging cameras.

Susie Schaetzle, Plan Director, presented her report to the council. Schaetzle stated the Plan Commission met on Monday, May 12th but did not have a quorum to hold a meeting and the BZA did not meet. Schaetzle stated that the Plan commission passed Resolution 2025-PC-010 to rezone 207 W. Park Street, Resolution 2025-PC-011 corrections in the Ordinance book in regard to Suburban zoning, and Resolution 2025-PC-012 to add shipping containers and temporary containers within the town limits. President McFarland questioned the Resolution on shipping and temporary containers because the Fire Department has 2 located within Town Limits. Discussion ensued and Council Member Clemens motioned to send Resolution 2025-PC-012 back to the Plan Commission for changes in the language, President McFarland added the second and the motion passed 3 Ayes, 0 Nays. The rezoning Resolution will require a public hearing at the next Council meeting on June 10, 2025.

TOWN ATTORNEY: Attorney Hoover stated he would have the ordinances ready for the June meeting per the Plan Commission's recommendations for the zoning ordinance. Clerk-Treasurer Berger inquired if he had made contact with the owners of Parkview Place Apartments. Hoover stated that the South Bend Sheriff's department was unable to locate the owner.

PATRON'S COMMENTS: Kandace Haines was present to ask if the Little Miss Summerfest Pageant committee could use the park at no cost for practices on Tuesday and Thursdays beginning July 8th. Member Best motioned to allow, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays. Mrs. Haines also asked permission to hold a car wash at the Town Building on Center Street to help raise funds for the Triton Rhythmic Revolution Show Choir. Member Best motioned to allow, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

COUNCIL MEMBER COMMENTS: Council Member Best inquired whether the ice machine had been installed at the Matchett Event Center and was told that it was going to be installed this week.

ADJOURNMENT: Being no further business to come before the Council, President McFarland made the motion to adjourn at 7:12 p.m., a second was offered by Member Clemens and the motion carried by a vote of 3 Ayes, 0 Nays.

ATTEST:

Kimberly A. Berger, Clerk Treasurer

Les McFarland, President