



MEMORANDUM

TO: Town of Bourbon Town Council

FROM: Ryan Anderson, PE

DATE: Tuesday, April 8, 2025

RE: Town of Bourbon Call 2025-1 Community Crossings Project Overview

JPR works with the Clerk-Treasurer Office and the Street Department Superintendent to apply for grant funding through the Community Crossings Match Grant (CCMG) program offered by the Indiana Department of Transportation (INDOT). This grant is available twice per year and is announced via the INDOT monthly newsletter as a Call for Applications (Call). Each Call is described by the year followed by the count. For example, the second Call for Applications announced in 2024 was "Call 2024-2". For Call 2025-1, Bourbon submitted Application 14407 for pavement replacement and Application 14408 for crack sealing.

Per CCMG program requirements, Bourbon is financially committed to 25% of the estimated project cost at time of submitting each Call with the anticipation of INDOT financially committed to the remaining 75% of the estimated project cost.

Bourbon financially committed \$45,327.50 for Application 14407.

Bourbon was anticipating an INDOT grant in the amount of \$135,982.50 for Application 14407.

Bourbon financially committed \$15,122.82 for Application 14408.

Bourbon was anticipating an INDOT grant in the amount of \$45,368.46 for Application 14408.

In early March 2025, INDOT awarded Bourbon \$45,367.92 for Call 2025-1 and began processing the Local Roads and Bridges Matching Grant Agreement with DES number 2500113. Attachment A in this Agreement listed the road information consistent with only Application 14408 for crack sealing. After review, the \$45,367.92 grant money awarded by INDOT was only enough to supplement the scope of work for crack sealing, Bourbon was found to not be awarded grant money for Application 14407 for pavement replacement.

After discussion with the Clerk-Treasurer Office and the Street Department Superintendent, it was decided to re-apply for the scope of work described in Application 14407 pavement replacement in Call 2025-2. The locally committed \$45,327.50 will be available for Call 2025-2. The bidding of scope of work associated with Application 14407 will be delayed until awarding of INDOT grants in late Fall 2025.

Plans are underway for a Special Council Session the week of May 5th for the opening of bids. Awarding of a contractor for the cracking sealing work to be confirmed at the Council Meeting scheduled for Tuesday, May 13.