

BOURBON TOWN COUNCIL MEETING

March 12, 2024

A regular meeting of the Town Council for Bourbon, Indiana was held at 6:00 p.m. on Tuesday, March 12, 2024, with Council Members, Les McFarland Terry Clemens, Jonah Best, Clerk-Treasurer Kimberly Berger and Attorney Alex Hoover, present in person. The meeting was opened to the public and livestreamed via You Tube.

PLEDGE OF ALLEGIANCE

MINUTES: Member Clemens made a motion to approve the minutes of the February 13, 2024, meeting, Member Best seconded and carried by a vote of 3 Ayes, 0 Nays.

OLD BUSINESS: Ordinance 2024-01, Overnight Parking, was reintroduced after passage on first reading at the February 2024, meeting. President McFarland asked the council members if they had any further questions or comments concerning Ordinance 2024-01. McFarland then asked if there were any public comments. Mr. Craig Burns asked for an overview of the ordinance. Being no further comment, Member Clemens motioned to approve Ordinance 2024-01 on the second reading, Member Best offered the second and the motion passed 3 Ayes, 0 Nays. Adoption of Ordinance 2024-01 will take place in April.

Next, Ordinance 2024-02, Conversion of Yield Signs to Stop Signs, was also reintroduced after passage on first reading on February 13, 2024. President McFarland asked about a time frame of how long it would take to install the new signs and Roger Terry stated it would probably take approximately a week after passage. Member Clemens voted to suspend the rules to pass Ordinance 2024-02 on the second and third reading, Member Best offered the second and the motion passed 3 Ayes, 0 Nays. Member Clemens then motioned to pass the Ordinance, Member Best seconded the motion and Ordinance 2024-02 was finalized with a vote of 3 Ayes, 0 Nays.

Ordinance 2024-03, Solar Panels, was presented after changes were made by the Plan Commission. Member Clemens asked that the ordinance be tabled until it can be further reviewed. Member Best seconded the motion and the motion passed 3 Ayes, 0 Nays.

NEW BUSINESS: President McFarland asked to appointment Kimberly Berger to the Marshall County Tourism Board as the representative for Bourbon. Member Clemens motioned to approve, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

Fencing on Town property was introduced by President McFarland. Roger Terry shared several quotes he got to finish the fence approximately 700' from the original main gate to keep residents from being able to gain access to the lift stations and supplies that are stored on the property. The cost of the materials was approximately \$500.00. Member Clemens motioned to approve, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

REPORTS FROM DEPARTMENT HEADS: Ms. Berger asked for approval of claims 6234 - 6320 in the amount of \$634,391.97. Council Member Best motioned to approve the claims, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Berger presented a request from the Bourbon Christian School to do community service in the parks and along the roadways. The Town employees will work with the group to coordinate dates and provide the necessary items they need. Member Best motioned to allow, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Clerk-Treasurer Berger asked for approval of Pay App #10 for Crosby Construction in the amount of \$214,363.89. Member Clemens motioned to approve Pay App 10, Member Best seconded and passed with a vote of 3 Ayes, 0 Nays.

Berger presented the quotations from Wessler Engineering and Peerless Midwest for the Wellhead Protection Plan Phase II that needs to be completed because of the installation of a new well and the water plant construction. Member Clemens motioned to approve the lower quote from Wessler Engineering for an amount not to exceed \$10,000.00, Member Best offered the second and the motion passed 3 Ayes, 0 Nays.

Clerk-Treasurer Berger gave the 2023 financial report for the Redevelopment Commission and also presented the TIF Management Report on behalf of the Redevelopment Commission.

Chief Martin submitted the Police Department's monthly report. Martin stated that Officers Berry, Prater and Vermillion will be graduating from the Tier Two Academy on Friday, March 15th. He advised the Council that Officer Vermillion and Prater both were awarded a physical fitness award. Martin presented quotes for Tasers. Martin asked to purchase the Taser10's from Axon Enterprise, Inc. and will be paid for over a period of 5 years with year one costing \$3,500.00. Member Best questioned the quote because Taser 7 was listed other than Taser 10 and asked for that to be corrected. Pending the correction, Member Clemens motioned to approve the purchase, Member Best offered the second and the motion passed 3 Ayes, 0 Nays. Martin also presented quotes for body cameras but advised the council that he is wanting to wait and seek a grant for the cameras this fall since it was not a budgeted item.

Roger Terry submitted the activity reports for the street and utilities department. Terry advised the Council that spring leaf pick up was set to run from March 25th through April 5th, weather permitting. Terry also asked permission to seek a part-time employee to help out with different jobs in the park and as needed by the departments. The Council advised Terry to come up with the criteria and description for this position.

Steve Walsh, Wastewater Operator in Charge was present to bring to the council several quotes for storm and wastewater manhole rehabilitation. The quote was from Structured Solutions,

LLC for 5 Sanitary Sewers at \$12,209.60 and 11 Storm Structures at \$15,324.60. Walsh and Berger stated that these repairs had been budgeted for 2024. Member Best motioned to approve, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Susie Schaetzle, Plan Director provided her report to the council and gave a public update on the recent meeting of the Plan Commission and Board of Zoning Appeals work session. Schaetzle stated that the Plan Commission was finishing tidying up the book to be more in line with the Town's expectations and is hoping to have it in front of the Council in April. Schaetzle asked for approval of Patti Kitch to the Plan Commission as the 2-mile zoning member. Member Best motioned to accept, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays.

Chad Stepp, Fire Chief, advised the council that the department had 5 calls last month.

President McFarland acknowledged the students from the Government class and told them he appreciated their attendance and encourage them to get involved with their town governments.

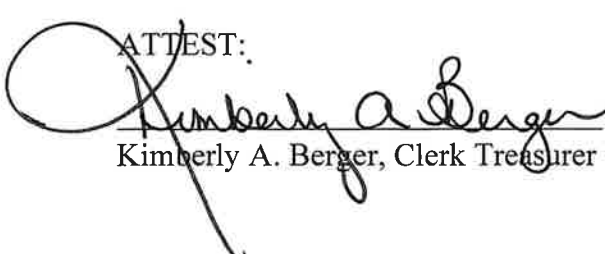
TOWN ATTORNEY: Alex Hoover advised the Council that the litigation trial with the Holm's property is scheduled for May 6, 2024, at 9:00 a.m.

PATRON'S COMMENTS: Lonny Berkey was present to say that Summerfest weekend would take place August 10 and 11 and asked if the Summerfest pageant can use the park pavilion for practice at no cost. Member Best motioned to approve, Member Clemens offered the second and the motion passed 3 Ayes, 0 Nays. Clerk-Treasurer Berger asked if she could have a schedule for the nights that they will be utilizing the building.

COUNCIL MEMBER COMMENTS: Council members thanked the town employees and emergency service personnel for their work and dedication to the Town.

ADJOURNMENT: Being no further business to come before the Council, Member Clemens made the motion to adjourn at 6:49 p.m., a second was offered by Member Best and the motion carried by a vote of 3 Ayes, 0 Nays.

ATTEST:


Kimberly A. Berger, Clerk Treasurer



Les McFarland, President