MINUTES OF MEETING OF TOWN COUNCIL
TOWN OF BOURBON, INDIANA
October 13, 2026

The Town Council of the Town of Bourbon, Indiana, met in regular session at 6:00 p.m. on Tuesday, October 13, 2026, at the Bourbon Town Hall pursuant to notice previously published. Council Members Jonah Best, Les McFarland and Terry Clemens were present. Also present were Kimberly Berger, Clerk-Treasurer; Sargeant Carl Amsden, Police Department; Chief Chad Stepp, Fire Department, Roger Terry Superintendent of Public Works, Susie Schaetzle, Plan Director and Anthony Wagner, Town Attorney.

PLEDGE OF ALLEGIANCE: The Council recited the Pledge of Allegiance.

MINUTES: Mr. McFarland made a motion to approve the minutes of the September 8, 2026 meeting, which was seconded by Mr. Clemens and carried by a vote of 3 ayes, 0 nays. Mr. Clemens made a motion to approve the minutes of the September 22, 2026 Council Meeting, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays.

OLD BUSINESS: Mr. Wagner presented Ordinance 2026-6, regarding amendments to the Town Code for bicycles, e-bicycles and other vehicles, for first reading. He explained to the Council that he had not received any requests for edits but that the Ordinance could still be changed for the second and third readings. Mr. McFarland made a motion to approve Ordinance 2026-6 on first reading, which was seconded by Mr. Clemens and carried by a vote of 3 ayes, 0 nays.

NEW BUSINESS: Ms. Berger presented a proposed policy amendment to add an additional thirty-day unpaid leave of absence within each 365-day period. Mr. Best explained that he proposed the change because the Town was too small to offer FMLA leave. The Council discussed the proposal. Mr. Clemens made a motion to approve the policy change as submitted, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays.

Ms. Berger presented a new services agreement with TwoBar Media. The Council discussed the services to be provided. Mr. Clemens asked about the cost relative to the current service provider and Ms. Berger explained that the cost was similar but there would no longer be charges for on-site repairs, which could prove to be a significant savings. Mr. McFarland made a motion to approve the agreement as submitted, which was seconded by Mr. Clemens and carried by a vote of 3 ayes, 0 nays. The Council noted the contract was not set to begin until January 1, 2027.

Ms. Berger presented pay application number 24, a change order from the hydrant & valve project in the amount of $3,998.55. Mr. McFarland made a motion to approve the change order as submitted, which was seconded by Mr. Clemens and carried by a vote of 3 ayes, 0 nays. Ms. Berger also presented pay application number 25, in the amount of $6,977.52, and explained that it was the release of the retainage from the water plant project contract.

Mr. Clemens made a motion to approve pay application number 25 as submitted, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays.

Ms. Berger also presented Amendment #7 to the contract with Wessler Engineering and explained the additional charges. Mr. McFarland made a motion to approve the amendment in the amount of $21,000.00, which was seconded by Mr. Clemens and carried by a vote of 3 ayes, 0 nays.

DEPARTMENT HEAD REPORTS:

Ms. Berger submitted claims #8876 through #8968 in the amount of $412,563.08 for approval. Mr. Clemens made a motion to approve the claims as submitted, which was seconded by Mr. McFarland and carried by a vote of 3 ayes, 0 nays. Ms. Berger also submitted a construction inspection contract with VS Engineering for the sidewalk project. Mr. McFarland made a motion to approve the contract as submitted, which was seconded by Mr. Clemens and carried by a vote of 3 ayes, 0 nays. Ms. Berger reminded the Council of the MUST meeting scheduled for the next day.

Sargeant Amsden submitted his report on behalf of the Police Department and told the Council that he was getting new quotes for body cameras and confirmed that he would attempt to stay within the original budget.

Mr. Terry submitted the report on behalf of the Public Works Department and told the Council that leaf pickup would start on October 20, 2026.

Chief Stepp appeared before the Council and told the Council that the Department had responded to 5 calls since the last meeting and applied for two new grants for extrication equipment.

Susie Schaetzle submitted her report on behalf of the Plan Commission and told the Council of a new complaint that she was addressing. Mr. Best asked when the zoning ordinance amendments might be completed and Ms. Schaetzle replied that it was likely to be in 2027.

TOWN ATTORNEY: Mr. Wagner presented had no new information to report.

PATRON COMMENTS: Gwenda Gard appeared before the Council and spoke in regard to the complaint she had submitted to Ms. Schaetzle. Mr. Best suggested that she consider whether her neighborhood had any restrictive covenants that would prevent the neighbor from creating the parking problems.

COUNCIL COMMENTS: Mr. Clemens thanked the Department Heads for their hard work and Mr. McFarland thanked the Gards for attending the meeting.

ADJOURNMENT: Mr. McFarland made a motion to adjourn the meeting, which was seconded by Mr. Clemens and carried by a vote of 3 ayes, 0 nays.

ATTEST:

Kimberly Berger
Clerk-Treasurer, Town of Bourbon

Jonah Best, President