

BOURBON TOWN COUNCIL MEETING

SEPTEMBER 13, 2011

A regular meeting for the Town Council for Bourbon, Indiana was held on September 13, 2011, beginning at approximately 7:00 p.m. in the Town Meeting Room with all Council Members and the Clerk-Treasurer present in person. The minutes from the prior meeting of the Council were approved, which was done without change or correction.

Member McFarland announced the results of the Republican Caucus held recently and that Member Wattenbarger and Member Hanley were re-nominated to serve as Council Members.

Territorial Engineering then appeared before the Council to present a report on the progress of their project. Two more change orders were presented for the Council's consideration. Member McFarland moved to approve change order number two (2) as presented, for a total deduction of the contract price in the sum of \$10,300.00, which motion was seconded by Member Hanley and unanimously approved by the Council. Member McFarland then moved to approved change order number three (3) as presented for a total deduction of \$5,660.00 from the contract price, which motion was seconded by Member Wattenbarger and unanimously approved by the Council. Territorial Engineering reported that the town was still over budget on this project by approximately \$47,000.00.

Ryan Meister then appeared before the Council regarding concerns he had with his water bills at the various rental properties he has throughout the town. In particular, he raised issues with several of those properties and felt like the bills on the same should be adjusted. After much discussion, the Council agreed to reduce his bill on the 307 East Park Ave. property by \$273.88 because of a fire that destroyed the house at this property. Member McFarland moved to grant this reduction, which motion was seconded by Member Wattenbarger and unanimously approved. Mr. Meister was asked to pay on all of the other bills that he had with the town, which he agreed to do as he was able.

— Member McFarland then brought to the attention of the meeting the police department rules and regulations, which had been revised. He moved to adopt the same, which motion was seconded by Member Hanley and unanimously approved.

The Clerk-Treasurer then asked the Council to approve changes to the rental amounts at the Senior Citizen's Center for certain parties who use the same from time to time. A list was read by Mr. McFarland as to the amounts charged to those parties. After discussion, Mr. McFarland moved to accept the adjustments to the rates for the Senior Citizen's Center for those people listed on what he read, which motion was seconded by Member Wattenbarger and unanimously approved.

Mike Shoda then reported on the Shaffer Road project. The Council expressed concern that the project needed to be completed as soon as possible. Mr. Shoda said that he

expected it to be done within the month. The Council asked him to contact Kris Berger at the school to see if there were some way to re-route buses off of Shaffer Road, at least on Friday afternoons, so that they would not have to take off time so early from that project. Mr. Shoda reported otherwise on his department activities.

Police Chief Martin then reported on his department activities. Member Wattenbarger asked Chief Martin a question about concerns that had been raised to him with where children were crossing the street to go to school. He asked that Liberty Street be patrolled in particular. A discussion was had about possibly using crossing guards to make things safer. It was mentioned that a grant was pending that would make recommendations on how to do that.

The proposed lease with DC Solutions was then discussed by the Council. The town attorney made several suggestions for changes and after further discussion, the Council agreed to approve the lease subject to those changes being made. Member Wattenbarger moved to approve the lease then as amended, which motion was seconded by Member Hanley and unanimously approved.

The Town Council then discussed the creation of a Violation Bureau. A discussion was had on what ordinances would have to be added and whether fines would have to be included on certain of them. The town attorney was asked to review the same ordinance that had been obtained from the City of Southport and report back to the Council on the same.

Member McFarland then discussed with the Council the adoption of an employee evaluation policy. After discussion, the Council asked that the proposed policy be presented to town supervisors and employees for their consideration and feedback. Member McFarland indicated that he would like to see an evaluation process adopted for the year 2012.

Member McFarland then brought to the attention of the meeting the possibility of creating a downtown improvement incentive program. It is basically a materials reimbursement plan. A discussion was had on what the cap should be on the town's contribution to any business owner in the town who might be improving their property. Member McFarland then moved to adopt this program with a cap of \$2,500.00, which was seconded by Member Wattenbarger and unanimously approved.

The Clerk-Treasurer then presented a subordination agreement to the Council for their approval on one of the properties in town that had received a grant for improving the same, but was now seeking to refinance their home. The subordination agreement was approved, as requested.

The Clerk-Treasurer asked the board to approve the hours from 5:00 p.m. to 7:00 p.m. for trick-or-treating on October 31 this year. The Council approved those hours.

The Clerk-Treasurer also reported on the budget process and the steps yet for final approval, hopefully at the regular meeting of the board in October.

Chief Martin then appeared before the Council and presented his monthly report. He also made a special thanks to Mr. Terry, the street department and other employees of the town for their help during the Summerfest parade and the recent funeral that was held for Ms. Marshall.

Roger Terry next appeared before the Council and asked about moving the utility pole in the alley near the Praeger property. The Council asked that he take no further action on that for the time being.

Mr. Shoda then reported on the proposal that he had obtained to install alarms at all of the lift stations. Michiana Contracting had proposed a cost of \$3,000.00 per lift station. The Council asked him to check into other places in hopes of receiving a lower proposal.

Member McFarland then commented on the recent restructuring that had been done among the town employees, so that Mr. Shoda was now the supervisor of both the water and then sanitary engineering departments of the town. He also said that it was time to consider an increase in pay for Mr. Shoda so that he would receive supervisor's pay. Member McFarland moved to increase Mrs. Shoda's pay to \$20.62 per hour and to amend the salary ordinance accordingly, which motion was seconded by Member Wattenbarger. Member Hanley indicated that he did not think this pay increase was enough considering the responsibilities that Mr. Shoda took on by taking over two departments of the town instead of the one that he handled previous to the restructuring. He voted against the motion, which passed otherwise to by a 2-1 margin.

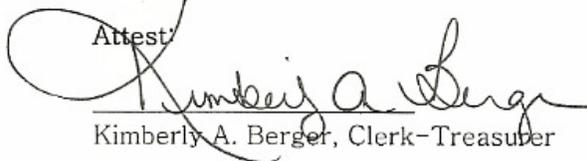
There being no further business to come before the meeting, the meeting was thereupon duly adjourned.

Respectfully submitted:



Les McFarland, president

Attest:



Kimberly A. Berger, Clerk-Treasurer